

EMPLOYMENT APPLICATION

11810 Center St., South Gate CA 90280



METAL SUPPLY INC.

SUBMITTAL DIRECTIONS: EMAIL COMPLETED APPLICATION TO PHILLIP@METALSUPPLY.COM, SUBJECT LINE: <POSITION APPLYING FOR>

-OFFICE USE ONLY-									
EMPLOYEE ID#		RATE	<input type="checkbox"/> HR		HIRE DATE		MED. ELIGIBILITY		
			<input type="checkbox"/> SAL						
BADGE ID#		DOB			DEPT#		END OF PROB. INC.		
CLASS CODE									
APPLICANT INFORMATION									
Last Name			First		M.I.	Date			
Street Address						Apartment/Unit #			
City			State		ZIP				
Phone			E-mail Address						
Date Available			Social Security No.		Desired Salary				
Position Applying for									
Name and relationship of any relatives currently employed by Metal Supply									
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>				
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?						
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain						
Are you currently employed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	May we contact your employer?						
EDUCATION									
High School				Address					
From		To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
College				Address					
From		To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
Other				Address					
From		To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree			
Subject of special study or research									
Special training									

REFERENCES*Please list three professional references.*

Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			
Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

Company				Phone			
Address				Supervisor			
Job Title			Starting Salary	\$	Ending Salary		\$
Responsibilities							
From	To	Reason for Leaving					
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>							
Company				Phone			
Address				Supervisor			
Job Title			Starting Salary	\$	Ending Salary		\$
Responsibilities							
From	To	Reason for Leaving					
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>							
Company				Phone			
Address				Supervisor			
Job Title			Starting Salary	\$	Ending Salary		\$
Responsibilities							
From	To	Reason for Leaving					
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>							

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE	
<p>Metal Supply, Inc. is an equal opportunity employer.</p> <p>I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Metal Supply, Inc. to hire me. If I am hired, I understand that either Metal Supply, Inc. or I can terminate my employment at any time and for any reason, with or without prior notice. I understand that no representative of Metal Supply, Inc. has the authority to make any assurance to the contrary.</p> <p>I attest with my signature below that I have given to Metal Supply, Inc. true and complete information on this application. No requested information has been concealed. I authorize Metal Supply, Inc. to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal</p>	
Signature	Date

-OFFICE USE ONLY-				
START TIME		END TIME		MANAGER'S SIGNATURE